

Privacy Policy

In this privacy policy, use of the terms “we”, “us” and “our” refers to Home Shield Legal & Property Services LLP.

This privacy policy applies to any person or entity (“User”) that accesses the website user <https://www.homeshielddllp.com> that is owned and operated by Home Shield Legal & Property Services LLP or has shared any information or data concerning an identified or identifiable natural person **Personal Data** with Home Shield Legal & Property Services LLP. You hereby agree not to provide the Personal Data of any other person. Personal Data includes any data or information that relates to a natural person, which, either directly or indirectly, in combination with other information, is capable of identifying such person; and includes name, address, telephone number, date of birth, gender, e-mail address, organization name etc.

This privacy policy outlines how your Personal Data is accessed, collected, used, stored, and disclosed when you use the Website. It describes your options regarding our use of your data and how to access or update it.

By using the Website, you agree to this policy. The policy may change at any time without notice; changes take effect when posted. Please review regularly, as continued use implies acceptance of all updates.

This privacy policy should be at all times read along with the terms and conditions of use of the Website.

If a User visits the Website, after choosing to do so, then any dispute regarding breach of privacy will be subject to this privacy policy and its terms and conditions of use. The applicable law for any such dispute shall be the laws of the Republic of India. The competent courts at Hyderabad & Vijayawada, India will have exclusive jurisdiction over any or all disputes arising out of, or in connection with this privacy policy.

How we use your Personal Data

- 1) Subscriber provided information – We collect and process the Personal Data provided by you when you enter information through the online form published on our website, subscribe to a newsletter, contact us or submit any enquiry, or otherwise enter information on the Website before or during its use. When entering information on the Website, as appropriate, you may be asked to enter your name, email address, mailing address, phone number, age, or other details as required, for us to improve the Website, to contact you and respond to your information requests, managing our relationships with you, clients etc.
- 2) If you would like us to delete any Personal Data or information provided by you, you may write to us at contact@homeshielddllp.com. You may also choose not to provide us with such Personal Data or withdraw your consent at any time. We process Personal Data supplied by you with your consent to ensure effective administration of the Website, enhance its functionality, manage customer relationships, fulfil

contractual obligations between you and us, and undertake any necessary steps at your request to establish such contracts.

- 3) Automatically Collected Information – We may also process certain other data, such as device ID, device make/model, IP address, browser type, operating system, page views, website navigation, timing and frequency of use of the Website, marketing preferences etc. when you use the Website. We use this information purely for analytics and research purposes, in order to improve our website, and to ensure the security of the Website.
- 4) Newsletters – We may use your personal data to send you emails with news, updates, and legal information. By providing your email address, you consent to these communications. You can unsubscribe anytime by emailing: contact@homeshieldllp.com.
- 5) You can always choose not to provide the Personal Data, even though it might be needed to access the Website. In such cases, if any information required is classified as mandatory, you may not be able to avail part or whole of the Website.
- 6) In addition to the specific purposes enumerated hereinabove, we may also process your Personal Data where necessary for compliance with a legal obligation applicable to Home Shield Legal & Property Services LLP, or in order to protect your interests.
- 7) Notwithstanding anything contained in this privacy policy or elsewhere, Home Shield Legal & Property Services LLP shall not be held responsible for any loss, damage or misuse of the User Information.

Access to Information

As per the terms and conditions of use, Home Shield Legal & Property Services LLP has the right to restrict access of any User from the Website and the services offered therein.

Retention of your Personal Data

- i. We will only keep your personal data as long as needed for its intended purpose, unless required by law.
- ii. You also have right to request us to update, amend, correct, complete or delete your Personal Data retained by us through email.
- iii. We may also retain your Personal Data where necessary for compliance with a legal obligation applicable to Home Shield Legal & Property Services LLP, or in order to protect your interests.

Cookies

Cookies are small files stored on your device that let us recognize your browser and save certain information. They help us understand your preferences, improve our website, and gather anonymized traffic data to enhance future experiences. We may also use trusted third-party services to track this information for us.

How do we protect your information

- A. We take the safety of your Personal Data and its confidentiality very seriously and we provide reasonable security safeguards commensurate to the sensitivity of the Personal Data being handled and have implemented security practices including but not limited to technical, operational and physical safeguards to protect your information.
- B. The Website is scanned on a regular basis for any known vulnerabilities in order to make your use as safe as possible.
- C. Your Personal Data is contained behind secured networks and is only accessible by a limited number of persons who have special access rights to such systems or otherwise require the Personal Data for the purposes enlisted in this privacy policy. These persons are also under an obligation to keep such Personal Data confidential.
- D. Please be aware that, although we endeavour to provide reasonable security for your Personal Data, no security system can prevent all potential security breaches.
- E. We endeavour to ensure to the best of our ability that all third-party service providers whose services which we may use, maintain security standards that are equivalent to our security standards and commensurate with market practices, in the context of the kind and nature of Personal Data being stored or handled.

Disclosures to third parties

- 1) We do not sell, trade, publish or otherwise transfer your Personal Data to outside parties, unless we provide you with advance notice and obtain your prior consent to do so.
- 2) This does not include our trusted service providers, including without limitation, our hosting partners, who assist us in operating the Website, conducting our business, or serving our clients; so long as they agree to keep this information confidential and do not have any independent use of the information, we disclose to them. You hereby give us your consent to transfer your Personal Data to our trusted service providers.
- 3) We may also release certain limited information when its release is required to comply with the law, enforce our policies, or protect ours or others' rights, property or safety, investigate fraud or respond to a government request.

Your Rights

- A. You may request us to confirm whether or not certain Personal Data belonging to you is being processed by Home Shield Legal & Property Services LLP, and if yes, seek access to such Personal Data or other information pertaining to such Personal Data such as the purpose of processing, category of personal data and names of third parties having access to such Personal Data.
- B. You also have the right to ensure that the Personal Data shared with us is accurate and complete, depending on the purpose of processing such Personal Data.

- C. You also have the right to erasure of your Personal Data. Such erasure shall not be affected, however, if required for compliance with any legal obligation or for enforcing any legal claims.
- D. You may exercise your rights under this section in relation to your Personal Data by writing to us at contact@homeshieldllp.com.

Links to other websites

The Website may include links to other Websites whose privacy practices may differ from ours. Home Shield Legal & Property Services LLP does not provide any Personal Data to such third-party websites. If you submit your Personal Data to any of those sites, your information will be governed by their privacy statements. We encourage you to read the privacy statement of any website you visit. Home Shield Legal & Property Services LLP shall not be liable for any loss, damage, claim or expenses suffered by you as a result of accessing these third-party sites and features.

Who is the Grievance Officer?

If you wish to report a security breach, have a problem that you are unable to resolve or otherwise require any other assistance in respect of the Website and this privacy policy, you may contact our Grievance Officer at the following email: contact@homeshieldllp.com.